

doximity

2016 Guide to Registering & Updating Doximity Profiles



Boston Children's Hospital
Until every child is well™



HARVARD MEDICAL SCHOOL
TEACHING HOSPITAL

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Doximity is a physician network platform working similarly to LinkedIn with opportunities connect and network with other national physicians, colleagues, and classmates.

As an encrypted HIPAA website, members who verify their accounts can safely send messages about patients, as well as send and receive digital faxes.

Infographic source: [BOSS Magazine](#)

The creators of **Doximity** focused on the parts of a social network that doctors would actually use—liking a photo or status wasn't quite enough. Here are just some of the useful tools physicians can use through their **Doximity profile**.



An online personal CV

Basic profile information is pre-populated and physicians can email their CVs to Doximity for upload—taking the work of maintaining an online profile off the hands of busy clinicians.

Career Navigator

More than 18,000 verified practicing physicians began sharing anonymous compensation data over the past four months. The resulting interactive map is available free to any U.S. physician through Doximity and includes compensation trends for 48 specialties down to the county level, updated continuously.



DocNews
Physicians receive personalized medical news and research updates based on their professional interests. Physicians use this to meet their continuing medical education (CME) requirements.



Residency Navigator

To navigate the difficult process of choosing a residency training program, Doximity created the first-ever public ranking of medical training programs and a comprehensive online reference of program details and professional outcomes for graduates.



Career opportunities

Members can opt to receive targeted career opportunities, specifying their preference for location, schedule and compensation. To date, over 215,000 job opportunities have been extended to Doximity physicians.

Login with Doximity
More than 100 healthcare apps now use Doximity's API to allow physicians to quickly register and sign into their medical sites and services.



Why sign up for Doximity?

When a patient researches for a provider online they often rely on 3rd party ratings and reviews websites. Although Doximity is anything but a reviews platform, any page that displays a provider's online resume will show up on the first few result pages. For example, a potential patient or referring physician may be comparing credentials for care or even simply just contact information.

Assuming these patients will click on most links to learn more before committing, making sure the information presented is correct is our #1 priority.

What is the relationship between Doximity and U.S. News?

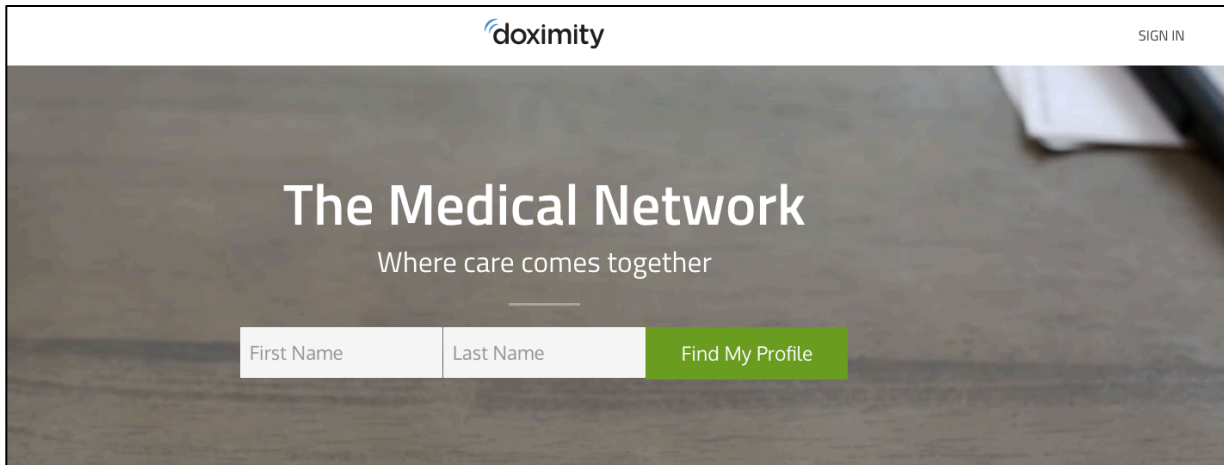
Verifying and updating your Doximity profile simultaneously updates a provider's profile on U.S. News. Additionally, registered and **board certified** users have the opportunity to vote annually, typically in February, for their "Best of..." Awards. It's always a great opportunity for physicians to have a say.

OVERVIEW |

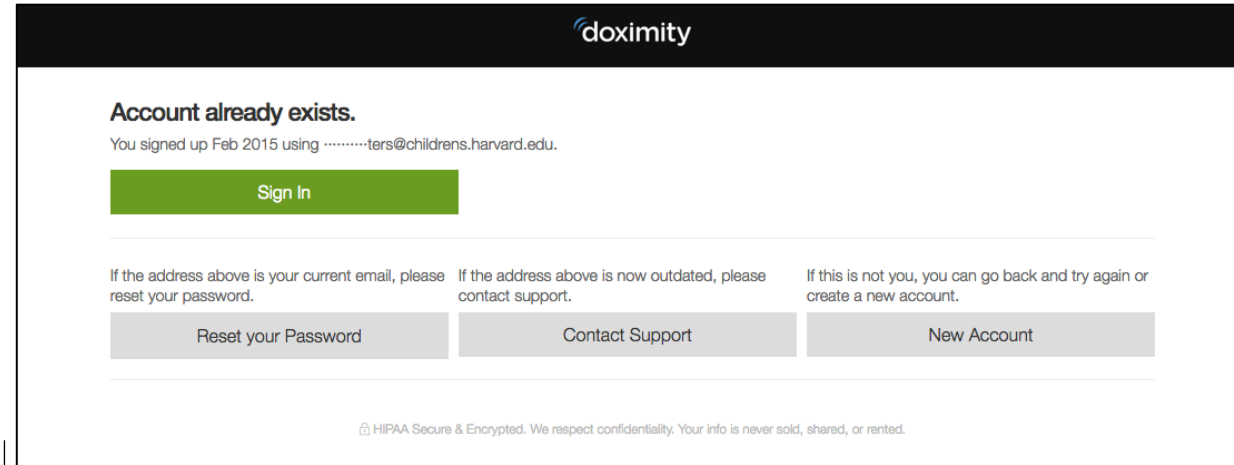


EXISTING DOXIMITY MEMBERS |

If you don't remember if you have registered or verified your profile simply visit Doximity.com and follow the screen:



1) Enter your **First** and **Last** name in the appropriate fields and click on **Find My Profile**

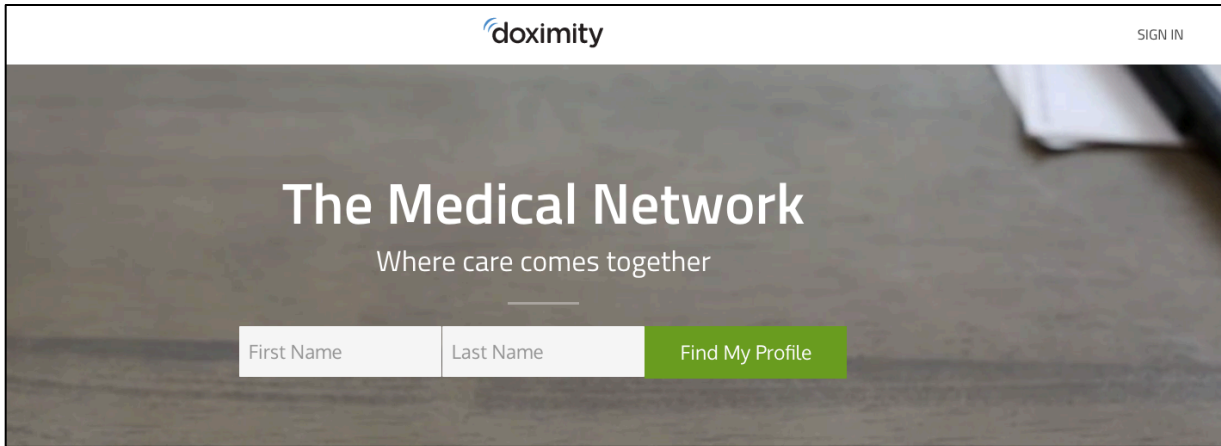


2) If you have a profile already claimed, the screen will guide you how to reset your password.



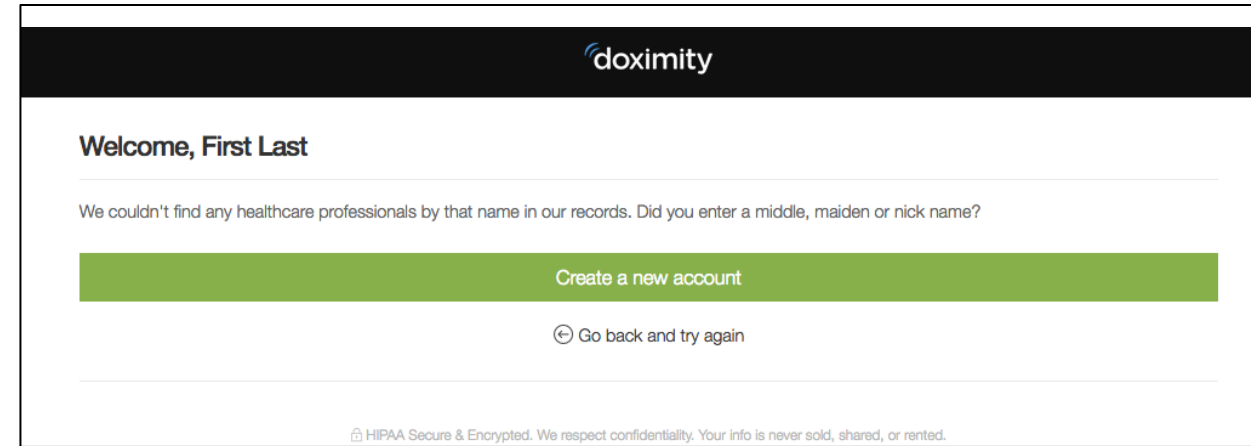
NEW DOXIMITY MEMBERS |

If you **do not** have an existing registered or verified your profile simply visit [Doximity.com](https://www.doximity.com) and follow the screen:



The screenshot shows the Doximity homepage. At the top left is the Doximity logo and at the top right is a "SIGN IN" link. The main heading is "The Medical Network" with the tagline "Where care comes together". Below this is a search bar with two input fields labeled "First Name" and "Last Name", and a green button labeled "Find My Profile".

1) Enter your **First** and **Last** name in the appropriate fields and click on **Find My Profile**



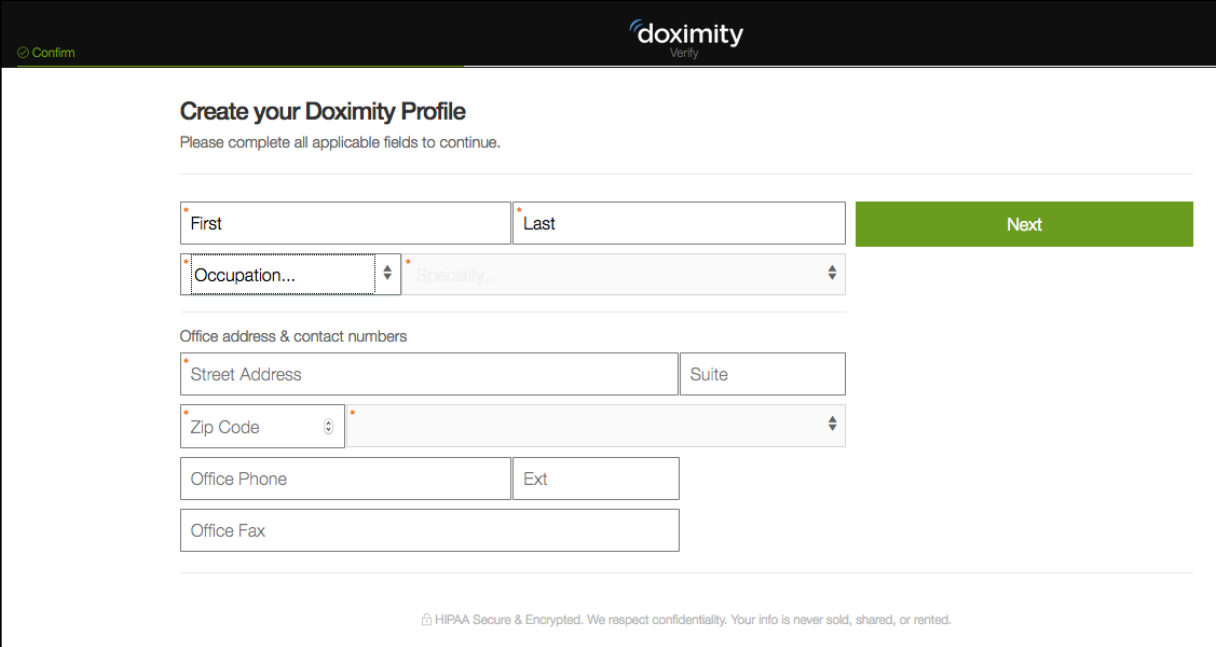
The screenshot shows the search results page. At the top is the Doximity logo. Below it is a black header bar. The main content area has a white background with the text "Welcome, First Last". Below this is a message: "We couldn't find any healthcare professionals by that name in our records. Did you enter a middle, maiden or nick name?". There are two buttons: a green button labeled "Create a new account" and a button with a back arrow labeled "Go back and try again". At the bottom, there is a small text: "HIPAA Secure & Encrypted. We respect confidentiality. Your info is never sold, shared, or rented."

2) The next screen will provide instructions on registering your profile. Click on **Create a new account** to continue



NEW DOXIMITY MEMBERS |

If you **do not** have an existing registered or verified your profile simply visit [Doximity.com](https://www.doximity.com) and follow the screen:



Create your Doximity Profile
Please complete all applicable fields to continue.

First Last **Next**

Occupation... Specialty

Office address & contact numbers

Street Address Suite

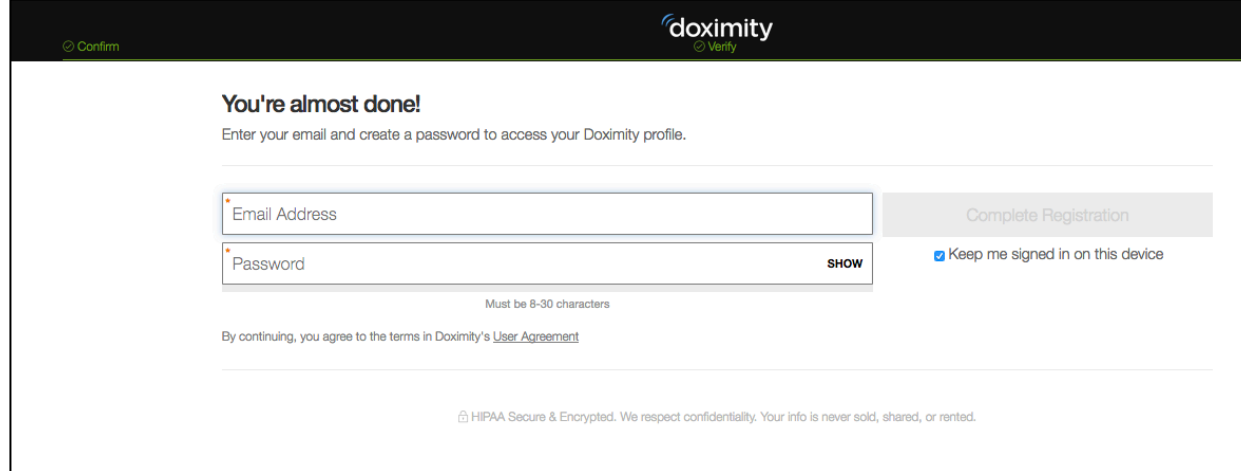
Zip Code

Office Phone Ext

Office Fax

ⓘ HIPAA Secure & Encrypted. We respect confidentiality. Your info is never sold, shared, or rented.

3) Fill in the appropriate fields regarding your practice at Boston Children's Hospital. For the Suite field, please provide your department name.



You're almost done!
Enter your email and create a password to access your Doximity profile.

Email Address **Complete Registration**

Password **SHOW** Keep me signed in on this device

Must be 8-30 characters

By continuing, you agree to the terms in Doximity's [User Agreement](#)

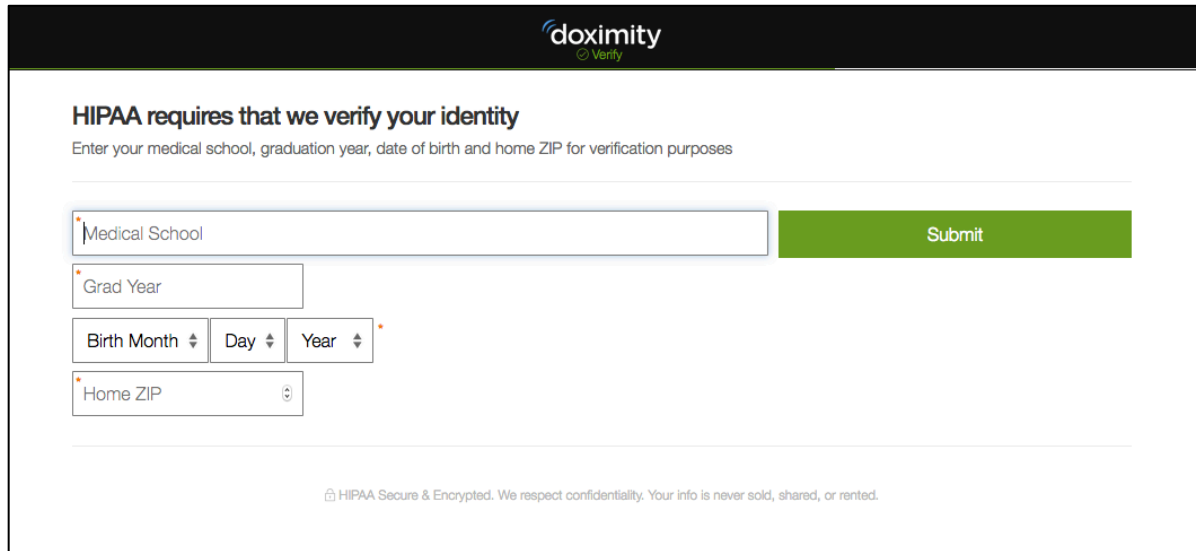
ⓘ HIPAA Secure & Encrypted. We respect confidentiality. Your info is never sold, shared, or rented.

4) Provide your email address and create a password then select complete registration



NEW DOXIMITY MEMBERS |

If you **do not** have an existing registered or verified your profile simply visit [Doximity.com](https://www.doximity.com) and follow the screen:



doximity
Verify

HIPAA requires that we verify your identity
Enter your medical school, graduation year, date of birth and home ZIP for verification purposes

Medical School

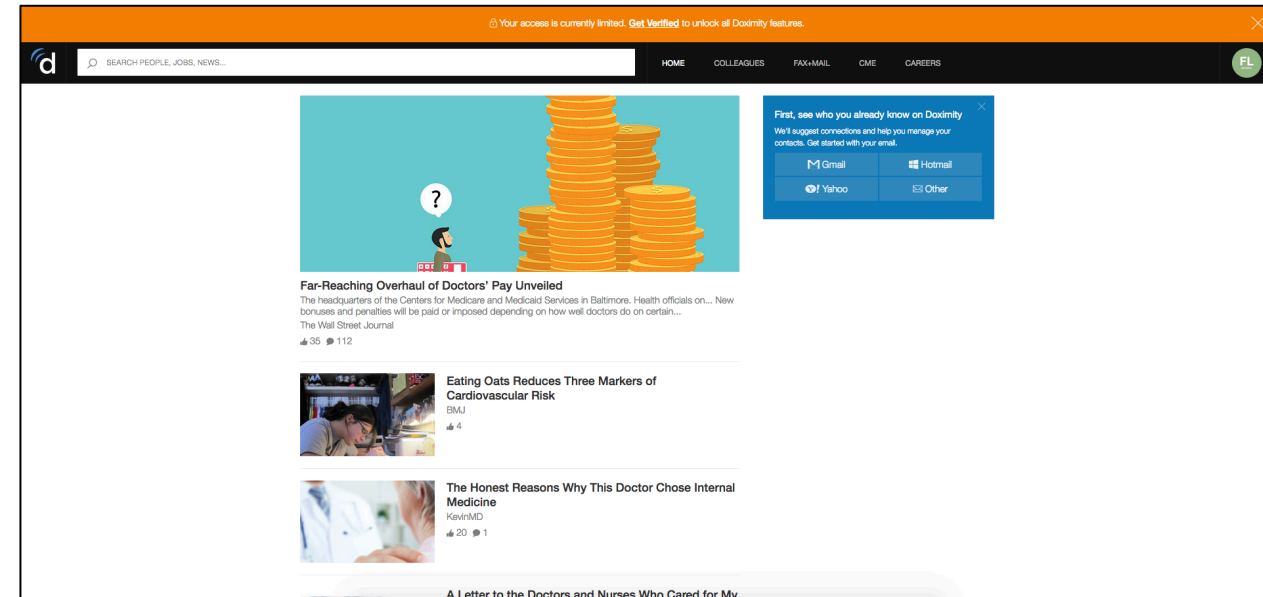
Grad Year

Birth Month Day Year

Home ZIP

🔒 HIPAA Secure & Encrypted. We respect confidentiality. Your info is never sold, shared, or rented.

5) Doximity has a few stages of verification. Fill in the fields where an asterisk is marked.



Your access is currently limited. **Get Verified** to unlock all Doximity features.

SEARCH PEOPLE, JOBS, NEWS... HOME COLLEAGUES FAX+MAIL CME CAREERS

First, see who you already know on Doximity
We'll suggest connections and help you manage your contacts. Get started with your email.

Gmail Hotmail
Yahoo Other

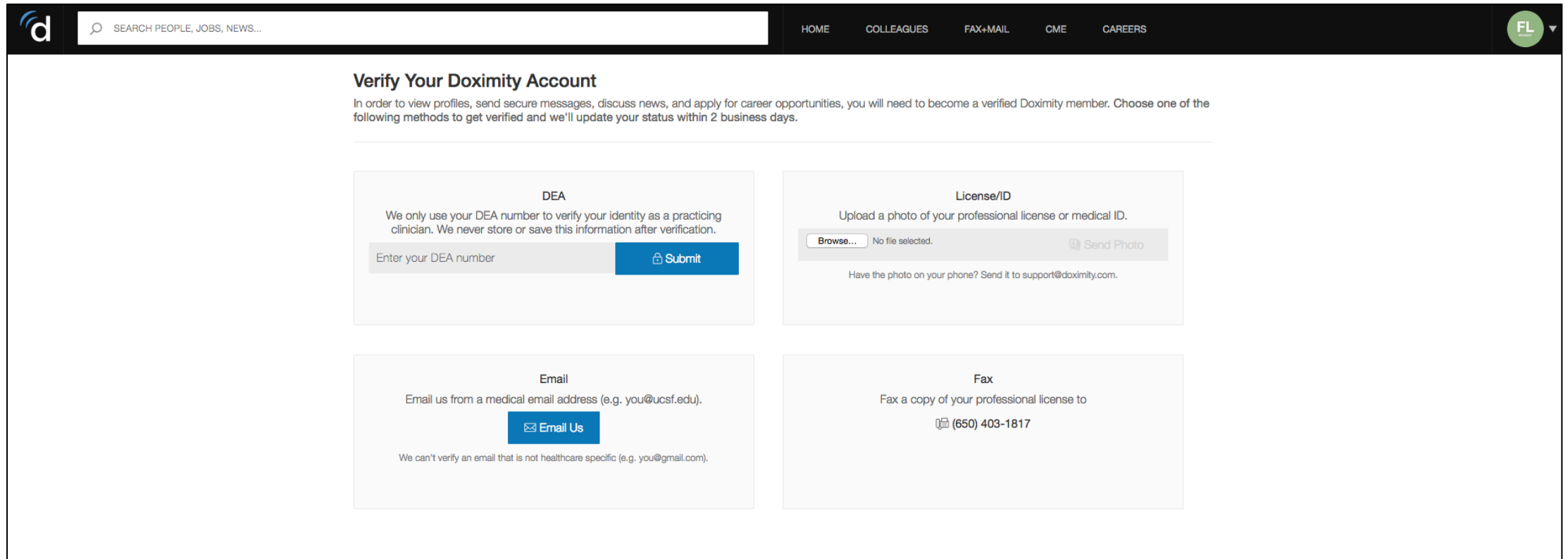
Far-Reaching Overhaul of Doctors' Pay Unveiled
The headquarters of the Centers for Medicare and Medicaid Services in Baltimore. Health officials on... New bonuses and penalties will be paid or imposed depending on how well doctors do on certain...
The Wall Street Journal
👍 35 🗨 112

Eating Oats Reduces Three Markers of Cardiovascular Risk
BMJ
👍 4

The Honest Reasons Why This Doctor Chose Internal Medicine
KovariMD
👍 20 🗨 1

A Letter to the Doctors and Nurses Who Cared for My

6) Your profile is now registered. Select **Get Verified** located in the orange ribbon at the top of your screen to proceed to the final steps.



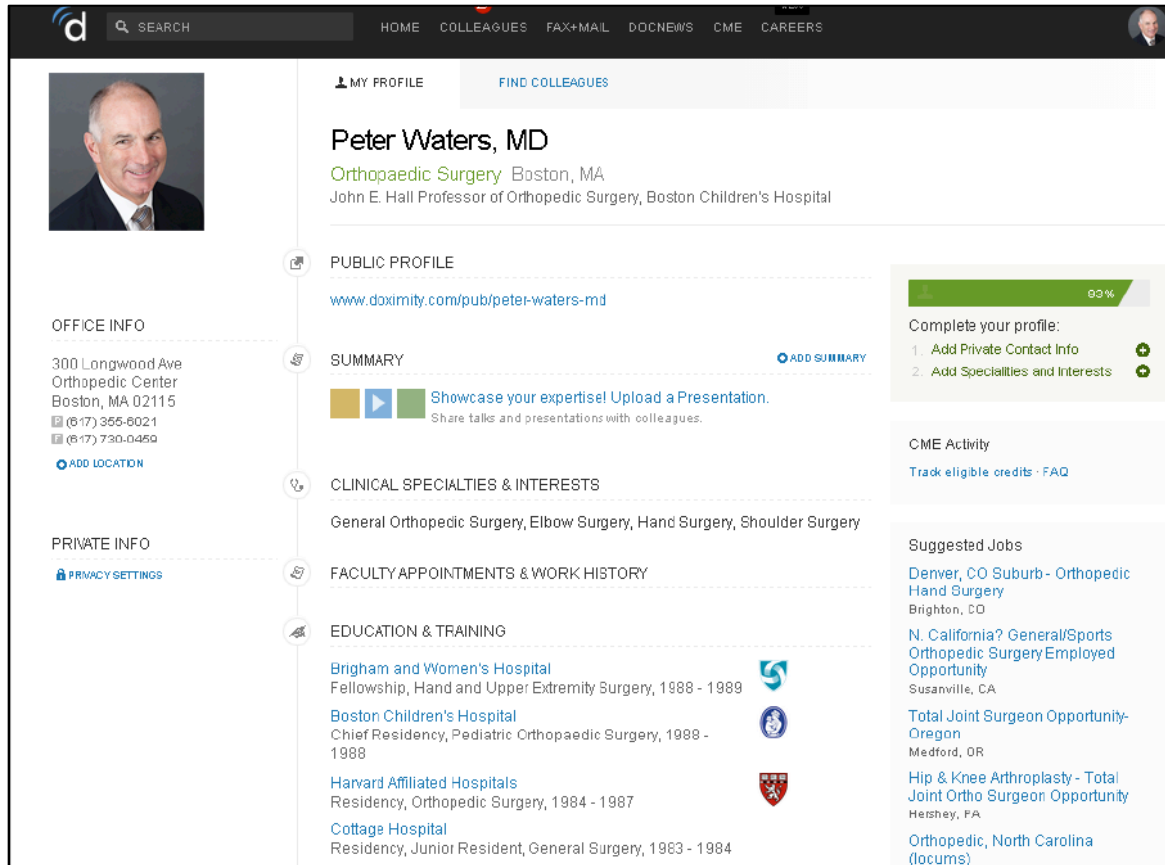
The screenshot shows the Doximity website's account verification page. At the top, there is a navigation bar with the Doximity logo, a search bar, and links for HOME, COLLEAGUES, FAX+MAIL, CME, and CAREERS. A user profile icon labeled 'FL' is in the top right. The main content area is titled "Verify Your Doximity Account" and includes an introductory paragraph: "In order to view profiles, send secure messages, discuss news, and apply for career opportunities, you will need to become a verified Doximity member. Choose one of the following methods to get verified and we'll update your status within 2 business days." Below this are four verification options in a 2x2 grid:

- DEA:** "We only use your DEA number to verify your identity as a practicing clinician. We never store or save this information after verification." It features a text input field for the DEA number and a blue "Submit" button.
- License/ID:** "Upload a photo of your professional license or medical ID." It includes a "Browse..." button, a "No file selected." message, and a "Send Photo" button. A note below says: "Have the photo on your phone? Send it to support@doximity.com."
- Email:** "Email us from a medical email address (e.g. you@ucsf.edu)." It has a blue "Email Us" button. A note below states: "We can't verify an email that is not healthcare specific (e.g. you@gmail.com)."
- Fax:** "Fax a copy of your professional license to" followed by the number "(650) 403-1817".

7) **FINAL STEP!** In order to view other full profiles and send secure messages/faxes, you *must* verify your account. Submit the requested information and you are finished.



SETTING UP YOUR PROFILE |



Peter Waters, MD
 Orthopaedic Surgery Boston, MA
 John E. Hall Professor of Orthopedic Surgery, Boston Children's Hospital

OFFICE INFO
 300 Longwood Ave
 Orthopedic Center
 Boston, MA 02115
 (617) 355-6021
 (617) 730-0450
 ADD LOCATION

PRIVATE INFO
 PRIVACY SETTINGS

PUBLIC PROFILE
www.doximity.com/pub/peter-waters-md

SUMMARY ADD SUMMARY
 Showcase your expertise! Upload a Presentation.
 Share talks and presentations with colleagues.

CLINICAL SPECIALTIES & INTERESTS
 General Orthopedic Surgery, Elbow Surgery, Hand Surgery, Shoulder Surgery

FACULTY APPOINTMENTS & WORK HISTORY

EDUCATION & TRAINING

- Brigham and Women's Hospital**
Fellowship, Hand and Upper Extremity Surgery, 1988 - 1989
- Boston Children's Hospital**
Chief Residency, Pediatric Orthopaedic Surgery, 1988 - 1988
- Harvard Affiliated Hospitals**
Residency, Orthopedic Surgery, 1984 - 1987
- Cottage Hospital**
Residency, Junior Resident, General Surgery, 1983 - 1984

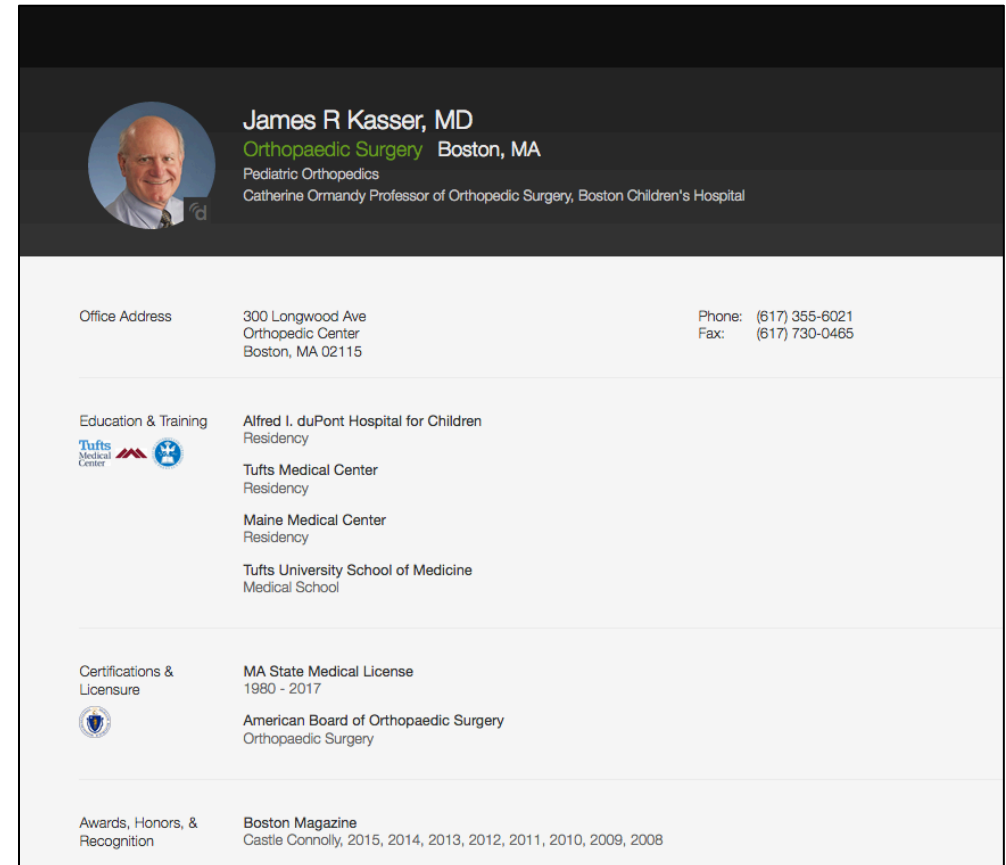
Complete your profile:
 1. Add Private Contact Info
 2. Add Specialties and Interests

CME Activity
 Track eligible credits - FAQ

Suggested Jobs

- Denver, CO Suburb - Orthopedic Hand Surgery
Brighton, CO
- N. California? General/Sports Orthopedic Surgery Employed Opportunity
Susanville, CA
- Total Joint Surgeon Opportunity-Oregon
Medford, OR
- Hip & Knee Arthroplasty - Total Joint Ortho Surgeon Opportunity
Hershey, PA
- Orthopedic, North Carolina (locums)

How a Doximity member views your profile



James R Kasser, MD
 Orthopaedic Surgery Boston, MA
 Pediatric Orthopedics
 Catherine Ormandy Professor of Orthopedic Surgery, Boston Children's Hospital

Office Address
 300 Longwood Ave
 Orthopedic Center
 Boston, MA 02115

Phone: (617) 355-6021
Fax: (617) 730-0465

Education & Training

- Alfred I. duPont Hospital for Children Residency
- Tufts Medical Center Residency
- Maine Medical Center Residency
- Tufts University School of Medicine Medical School

Certifications & Licensure

- MA State Medical License 1980 - 2017
- American Board of Orthopaedic Surgery Orthopaedic Surgery

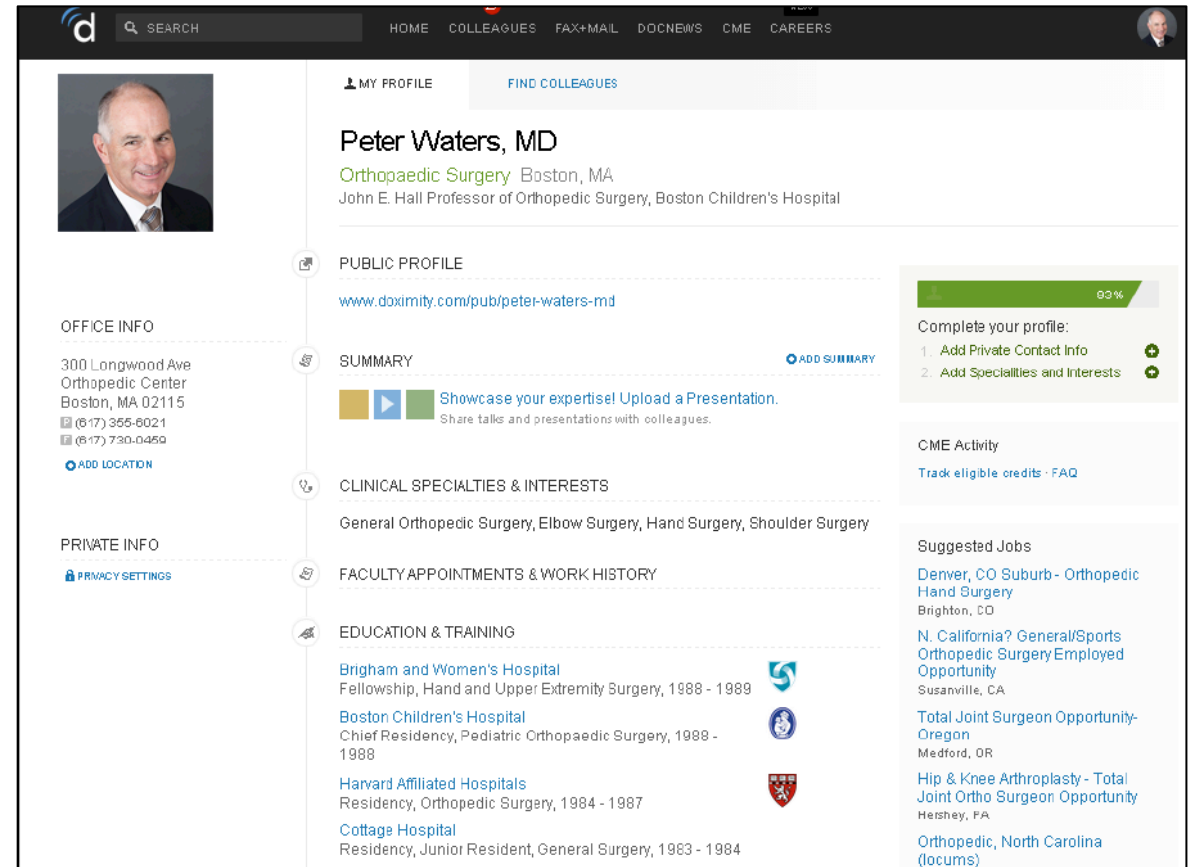
Awards, Honors, & Recognition
 Boston Magazine
 Castle Connolly, 2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008

How a non-member views your profile

SETTING UP YOUR PROFILE |

Things to keep in mind when setting up your profile:

- Your profile is viewable to non-members; it is recommended that you **do not** provide any personal phone numbers or address
- Make sure your clinical and academic titles are up to date
- When uploading a headshot, it is recommended you use a Boston Children's brand compliant headshot



Peter Waters, MD
Orthopaedic Surgery Boston, MA
John E. Hall Professor of Orthopedic Surgery, Boston Children's Hospital

OFFICE INFO
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(617) 730-0450
[ADD LOCATION](#)

PRIVATE INFO
[PRIVACY SETTINGS](#)

PUBLIC PROFILE
www.doximity.com/pub/peter-waters-md

SUMMARY [ADD SUMMARY](#)
[Showcase your expertise! Upload a Presentation.](#)
Share talks and presentations with colleagues.

CLINICAL SPECIALTIES & INTERESTS
General Orthopedic Surgery, Elbow Surgery, Hand Surgery, Shoulder Surgery

FACULTY APPOINTMENTS & WORK HISTORY

EDUCATION & TRAINING
Brigham and Women's Hospital
Fellowship, Hand and Upper Extremity Surgery, 1988 - 1989
Boston Children's Hospital
Chief Residency, Pediatric Orthopaedic Surgery, 1988 - 1988
Harvard Affiliated Hospitals
Residency, Orthopedic Surgery, 1984 - 1987
Cottage Hospital
Residency, Junior Resident, General Surgery, 1983 - 1984

Complete your profile: 93%
1. [Add Private Contact Info](#)
2. [Add Specialties and Interests](#)

CME Activity
[Track eligible credits - FAQ](#)

Suggested Jobs
Denver, CO Suburb - Orthopedic Hand Surgery
Brighton, CO
N. California? General/Sports Orthopedic Surgery Employed Opportunity
Susanville, CA
Total Joint Surgeon Opportunity-Oregon
Medford, OR
Hip & Knee Arthroplasty - Total Joint Ortho Surgeon Opportunity
Hershey, PA
Orthopedic, North Carolina (locums)

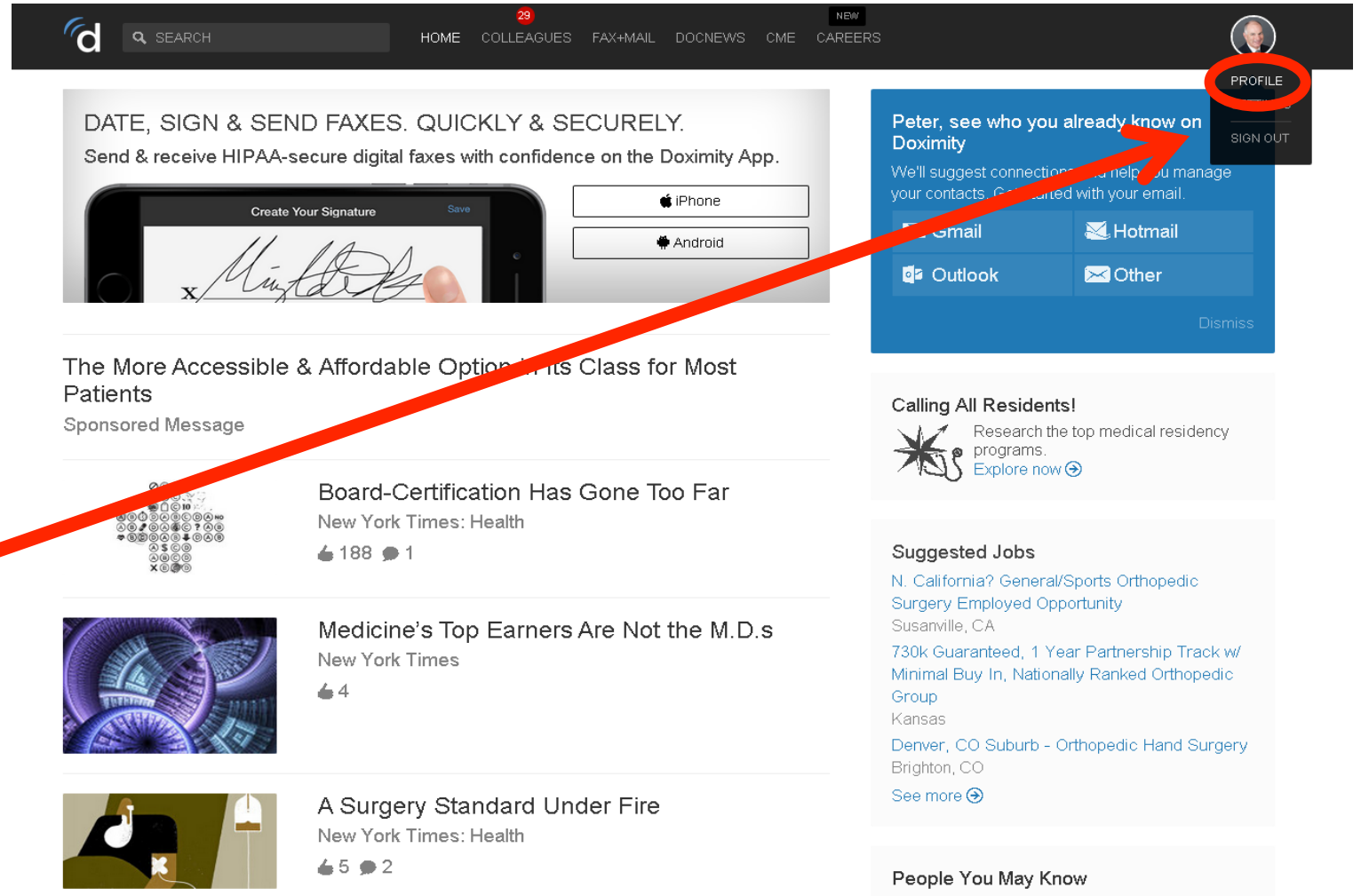


SETTING UP YOUR PROFILE |

Step one:

Once logged into your account, you will see your Doximity dashboard

In the top right of the screen, you will see a small circle with your image. Hover over that image and select **profile**.



The screenshot shows the Doximity dashboard interface. At the top, there is a navigation bar with a search bar, links for HOME, COLLEAGUES, FAX+MAIL, DOCNEWS, CME, and CAREERS, and a user profile icon in the top right corner. The profile icon is circled in red, and a red arrow points from the text in the 'Step one' box to it. Below the navigation bar, there are several content blocks: a banner for the Doximity App, a sponsored message about accessible options, a list of news articles from the New York Times, and a 'Suggested Jobs' section. A blue notification box on the right side of the dashboard offers to help manage contacts and lists email providers like Gmail, Hotmail, Outlook, and Other.



SETTING UP YOUR PROFILE | doximity

Step two:

Click on **Edit Your Profile** to change information within your profile.

You will now be able to change any and all information within your profile.

- Name/Professional Suffix
- Title
- Office information
- Work History
- Education/Training
- Awards
- Certifications
- ... and more

The image displays two screenshots of the doximity website. The left screenshot shows a user's profile page with a red circle highlighting the 'Edit Your Profile' button. The right screenshot shows the 'Edit Your Profile' page for Peter Waters, MD, with various sections like Office Info, Public Profile, Summary, Clinical Specialties & Interests, Faculty Appointments & Work History, and Education & Training, each with an 'Edit' button.



EMAIL SETTINGS | doximity

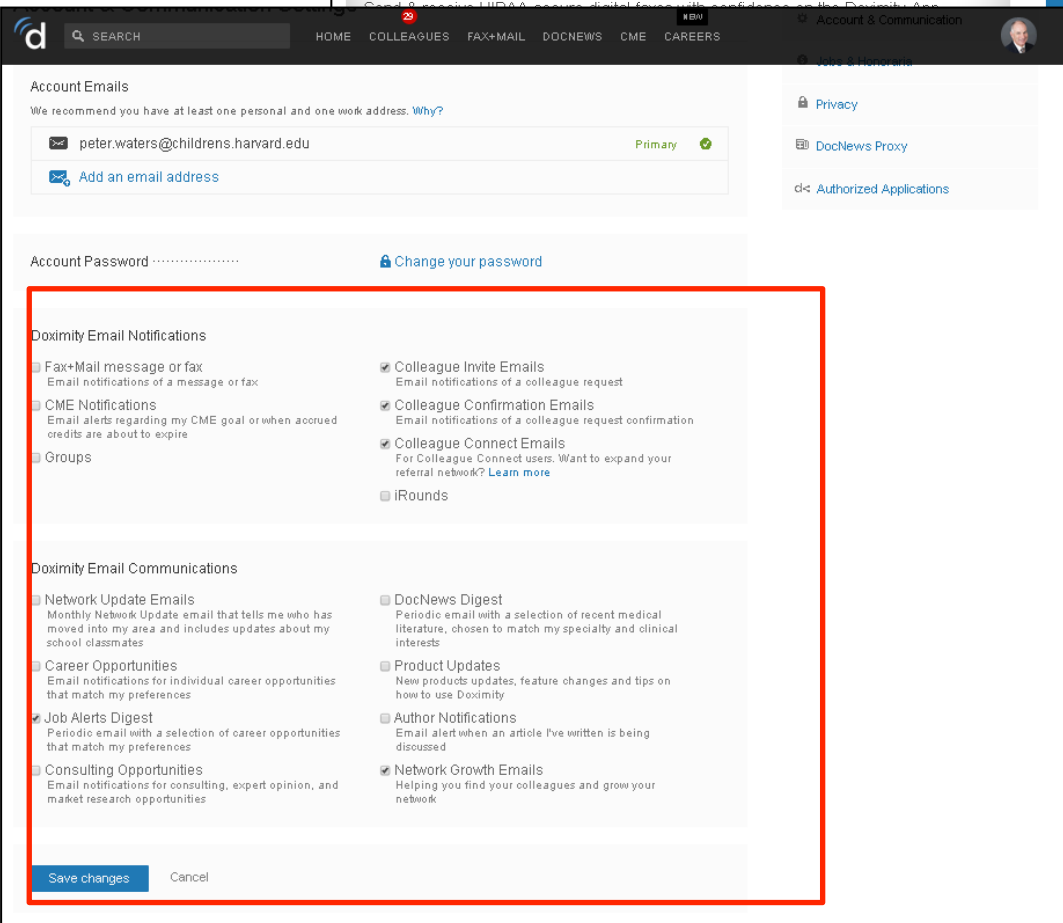
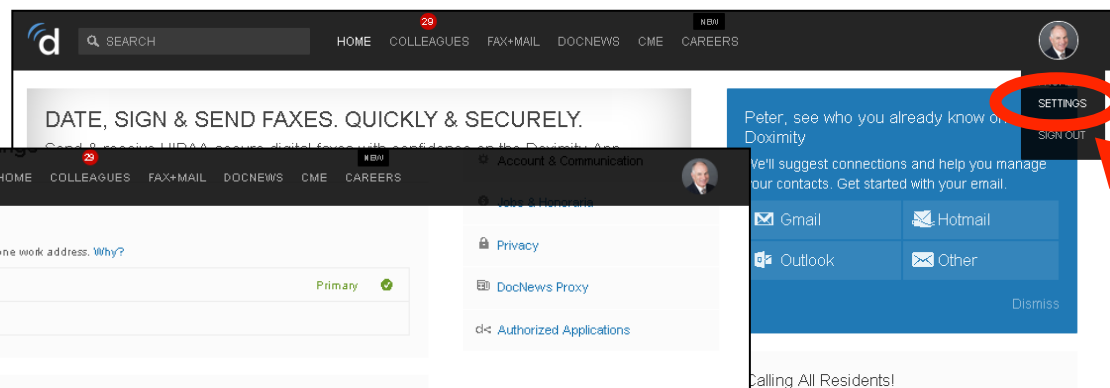
Opting out of emails

On the dashboard, hover over your icon in the top right on the window and select **Settings**.

Select your email preferences then remember to **save changes**.

Physicians who do not have a claimed profile will receive communication for Doximity.

A profile must be registered in order to edit email settings.



Have questions or need help setting up your profile?

Contact doximity@childrens.harvard.edu or online.reputation@childrens.harvard.edu

